

## IQAC MEETING - 3

**Date:** 10.11.2018

**Venue:** AV Room

**Time :** 11:30 am.

**Agenda :**

- Reading of the previous minutes
- Establishment of Open Gym
- Research center in Commerce
- Placement drive

1. The minutes of the previous meeting were read, confirmed and recorded.
2. IQAC coordinator Mrs. Pooja Rathi welcomed all the members.
3. Discussion started with the requirements for the new courses that have been started this year, i.e. BPE and PG Diploma in Yoga. Principal Sir have summarized about the requirements.
4. Chairman IQAC, Dr. Kuldeep dubey informed that an Open Gymnasium will be set up in the free zone area of the college very shortly. He added that it will be helpful for the staff and students to lead towards a healthy life.
5. Father informed that Department of Management will be isolated from the Department of Commerce from next session, for more smooth and proper functioning. In this way more attention can be given to the management students and the Commerce students as well.
6. College has applied in the University for Research Center in Commerce. The process is started and very soon an inspection committee will visit the college.
7. It was decided that Placement drive will be planned for the campus recruitment of the students by Department of Education, in the month of February.
8. Lectures, Seminars and Activities can be organized for the students on the Exposure programs like industry, corporate, high court, schools and colleges etc. Tips on methodologies of writing projects and writing thesis can also be given.
9. College has applied for NSS in the university and will be started from next session..
10. Workshops for staff before starting the new session and on ending the sessions should be organized.

**Members Present:**

1. Fr. Shanti Prakash Panna(Director, Management representative)
2. Dr. Kuldeep Dubey(College Principal and Chairman IQAC)
3. Dr. G.Padma Gouri(Vice Principal, IQAC Member)
4. Mr. Vaibhav Shrivastava (IQAC Member)
5. Mrs. Gayatri Iyengar (IQAC Member)
6. Ms. Sunita Pawar (IQAC Member)
7. Mrs. Yashaswee Lonkar (IQAC Member)
8. Dr. Prachi Singh (IQAC Member)
9. Dr. Shraddha Verma (IQAC Member)
10. Mr. Tiharulal Dadsena (Administrative staff)

**Coordinator – Mrs. Pooja Rathi**